

CALL FOR INTERNSHIP

The Research Development and Services Cell (RDSC) at Ramanujan College invites applications for internship from students across disciplines. This internship offers a unique chance to closely engage in the design and development of Short-Term Courses (STC) and Multilingual programs for both students and faculty members.

Eligibility: Students from the second and third year are eligible to apply as per the job description.

Registration form: <https://forms.gle/XECFQ4deXazPhNDc8>

Last Date for Registration: 06 August 2023, 11:00 PM

Interview Date: 07 August 2023 (Online)

Internship Duration: 1 month

Job Description:

Interns are required to apply in the following areas as per their qualifications and job description:

1. Organisation of Video Lectures (1 position):

Responsibilities: Coordinating and managing the scheduling, logistics, and technical aspects of video lectures.

Skills: Excellent organizational abilities, attention to detail, and familiarity with excel and video recording software.

2. YouTube Channel Management (1 position):

Responsibilities: Overseeing the YouTube channel's content and scheduling and platform management.

Skills: Proficiency in YouTube analytics and content curation.

3. Video Content Development (2 positions):

Responsibilities: Creating engaging and informative video content for educational purposes. Researching topics, writing scripts, recording, and editing videos to produce high-quality educational material.

Skills: Video editing skills, creativity in content creation, strong communication, and storytelling abilities.

4. edX (Online Lecture Portal) Management (4 positions):

Responsibilities: Managing the online lecture portal by uploading course materials, organizing resources.

Skills: Ability to troubleshoot technical issues, and effective communication with users.

5. Data Collection and Analysis (2 positions):

Responsibilities: Gathering and analyzing data related to program effectiveness, student feedback, and other relevant metrics. Presenting findings to inform decision-making and improvement.

Skills: Proficiency in data collection tools, data analysis software and basic statistical knowledge.

6. Lecture Recording and Communication with Resource Persons (1 position):

Responsibilities: Managing and monitoring of recording lectures. Managing communication with resource persons.

Skills: Familiarity with recording equipment, strong interpersonal skills, and ability to handle queries, if any, effectively.

Internship Details:

Selected interns will be expected to dedicate 4-5 hours daily at the college. Upon successful completion, interns will receive a Certificate of Acknowledgement from the Cell and a stipend of INR 3000.

For any query or information, mail us at rdsc@ramanujan.du.ac.in



Dr. Nikhil Rajput
Director
Research Development and Services Cell
Ramanujan College



Prof. S.P. Aggarwal
Principal
Ramanujan College

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